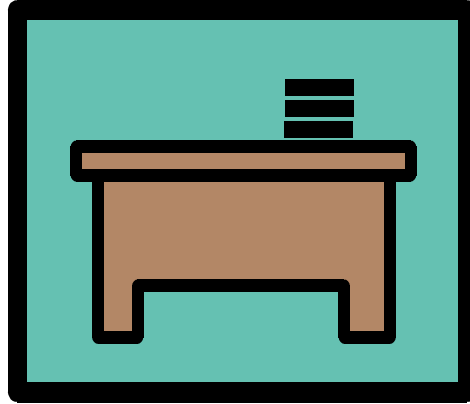


Office Work

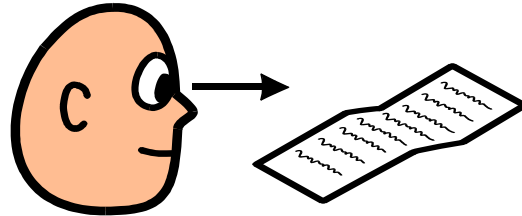


Sometimes during my school day, I do office work.

walk

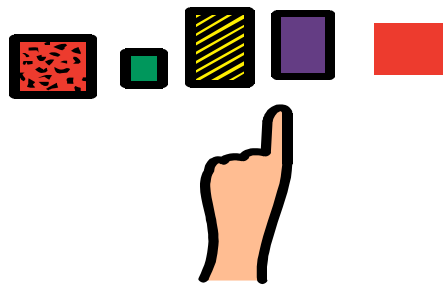
and

check schedule



I walk to my office work room. I should look at my schedule.

choose



I might get to choose what work I want to do first.

read



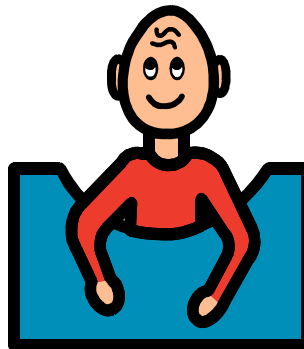
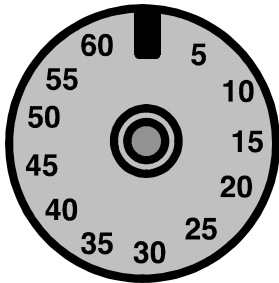
and

relax

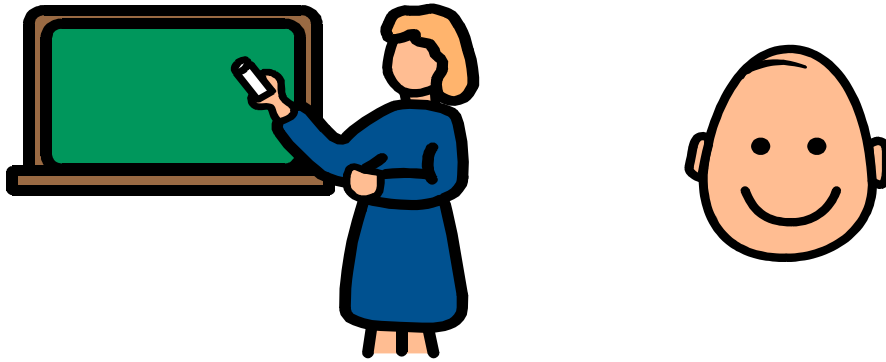


When I finish some work, I should get a break. When I take a break, I need to read a book and relax.

I'm ready to work



When the red is gone on the timer my break is all done. I need to get back to my office work.



Office work is an important part of my school day. The teacher will be happy when I do a good job at office work time.